



FLORIDA PROFESSIONAL ENGINEERS IN GOVERNMENT

2012 PROFESSIONAL DEVELOPMENT AWARD INFORMATION AND INSTRUCTIONS

The Florida Professional Engineers in Government Professional Development Award is presented annually to the nominated government agency that has made the most outstanding contribution to the advancement and improvement of the engineering profession through its employment practices and professional development policies. Its purpose is to recognize those agencies and to encourage all agencies to adopt progressive policies and practices in accord with established professional practices as outlined in [Guidelines to Professional Employment for Engineers and Scientists](#).

The final selection for the FPEG Professional Development Award will be made by the FPEG Administrative Committee. The factors considered are those outlined in the form, including conditions of employment, utilization of personnel, encouragement of registration, compensation, professional development and internal communications. The Committee reserves the right not to select a recipient for a given year if, in its opinion, none of the nominations is of sufficient stature or quality to justify the award.

Incomplete forms may lead to disqualification or low rating of nominee. Forms submitted, therefore, should be complete and contain precise and accurate data.

An electronic nomination form must be submitted by **April 15, 2012** to:

fes@fleng.org

***Subject Line should read
'FPEG Professional Development Award'***



FLORIDA PROFESSIONAL ENGINEERS IN GOVERNMENT

2012 PROFESSIONAL DEVELOPMENT AWARD NOMINATION FORM

Information must be submitted electronically on this form in the spaces provided **APRIL 15, 2012**. Submit form to fes@fleng.org with 'FPEG Professional Development Award' in the subject line of the submittal.

PART I - BACKGROUND INFORMATION

1. Name of government unit _____
2. Name and title of individual completing this form, including title and date:

3. Name and title of official in charge of unit.
Name _____ Title _____
Address _____
Telephone _____
4. Name and title of chief engineer or other official responsible for engineering (note if P.E.)
Name _____ Title _____
Address _____

Telephone _____
5. Briefly describe unit's immediate function, services for which responsible, size of population served, and its relation to overall agency mission.

6. Total number of employees of the organization unit nominated _____
7. Total number of employees listed in Question 6 who are classified as engineers or engineering supervisors _____
- a. Total number with P.E. licenses _____
- b. Total number with Engineer Intern or EIT certificates _____
- c. Total number without P.E. licenses or EIT certificates but who hold engineering degrees or degree in related field. _____
- Total of a-c (should be same as Question 7 above) _____
8. An 8 1/2" x 11" organization chart would be helpful to the Committee; please check if included. _____

PART II - PROFESSIONAL DEVELOPMENT INFORMATION

A. EDUCATION

1. Are engineers authorized to attend career-related courses or seminars during working hours and without loss of annual leave? Yes No
2. Are engineers authorized to rearrange working hours to attend outside, career-related courses? Yes No
3. If course is outside commuting area, is financial assistance in the form of *transportation or per diem expense reimbursement* provided for attending such courses? Yes No
4. Does completion of a career-related course result in a reevaluation of the employee's job duties or potential for promotion? Yes No

B. REGISTRATION

1. Is P.E. or engineering degree *mandatory* as a condition of employment for positions with engineering titles? Yes No
2. Do engineers receive salary increase upon registration? (Check "Yes" if registration is mandatory for engineering positions.) Yes No
3. Are employees given time off with pay to take P.E. or E.I.T. registration examinations? Yes No
4. Does the agency pay cost of professional engineer refresher course or sponsor in-house course at no cost to employees? Yes No
5. Is the chief engineer of the unit named in Statement 4, Part I, a registered P.E.? Yes No

C. PARTICIPATION IN PROFESSIONAL AND TECHNICAL SOCIETY ACTIVITIES

1. What percent of engineers belong to NSPE and other major professional or technical societies? _____%
2. What percent of unit engineers presently hold office or serve on committees of national or local professional or technical societies? _____%
3. Are engineers reimbursed for membership in professional or technical societies? Yes No
4. Are engineers reimbursed for attending meetings of professional and technical societies? Yes No

D. COMPENSATION

1. May engineering salary scales be adjusted periodically to retain engineers with good performances? Yes No
2. Are salary increases above normal periodic increases given on the basis of superior performance? Yes No
3. Are annual or periodic salary increments given for steadily improving performance within a given job? Yes No

E. PROFESSIONAL ENVIRONMENT

1. Is a technical library maintained on the premises, available to engineers during duty hours, which subscribes to professional and technical journals pertinent to engineers' fields? Yes No
2. Are pertinent technical journals regularly routed to engineers? Yes No
3. Does your organization conduct the exit interview for the people in the engineering position? Yes No
4. Is the information collected in the exit interview and used for future improvements to professional development? Yes No

F. MERIT SYSTEM, POSITION CLASSIFICATION

1. Are regular staff meetings of engineers held at which they have the opportunity to discuss with superiors agency policy? Yes No
2. Is there a publication, newsletter or magazine which includes coverage of personnel matters and agency mission? Yes No
3. Is publicity and recognition given to the individual's participation and achievement in professional-technical society activities? Yes No
4. Does the organization consider the *Guidelines to Professional Employment for Engineers and Scientists* in administering professional employment practices? Yes No
Information on guidelines is available at www.onlineethics.org.

