

Awards Committee

Official Responsibilities of the Committee

The duties of this committee shall include the following:

1. Study and make recommendations to the Board with respect to the establishment of new Society awards and criteria for same, and recommend modifications where needed in criteria for established awards;
2. Consider and evaluate suggestions for awards;
3. Review and recommend annually to the Board the recipients of awards recognized by the Society, such as -- Award for Outstanding Service to the Engineering Profession; Award for Outstanding Technical Achievement; Engineer of the Year; Fellow Membership; NSPE Fellow and Young Engineer of the Year Award;
 - a. Review national level award applications submitted to the state that require or encourages state level support/ endorsement and make recommendation to the Board regarding that support. Final endorsement will be received from the Board of Directors and application(s) will then either be sent directly to NSPE or back to the candidate along with the Board endorsement/recommendation.
 - b. Submit recommendations to the Board to endorse prior state level winners for national level awards that mirror state level award. Committee may also review and provide recommended endorsement for additional candidates as they see necessary. Final endorsement will be received from the Board of Directors.
4. Prepare the citation for the recipients of all Society awards;
5. Design the certificates, medals, or other awards to be offered by the Society;
6. Prepare and submit for the consideration of the Budget Committee, and the review and approval of the Board of Directors, a plan of activities, programs, and projects that the committee proposes to undertake during the administrative year. The Committee's plan should include a description, time schedule, and budget of anticipated expenses and revenues for each proposed activity, program, and project.
7. Develop a calendar of FES and NSPE award submittal deadlines at the beginning of each committee's tenure that specifically outlines the deadlines for submittal for all awards (chapter, state, and national level) and identifies which awards require another committee's approval, and/or Board approval. Calendar will be updated and distributed annually and will include consideration for items that require action by the Board or by another committee.

Duties

Members are asked to solicit nominees, score applications, and make recommendations to the Board of Directors for winners.

Volunteer Time Commitment

A maximum of one to two hours a month is requested. This time is used for meetings and to review applications. Additional time will be required during the application review process.

Committee Meetings

The Committee meets an average of three to four times a year. Meetings are held via conference call and last one hour. The meeting regarding the final decision about award winners lasts one to two hours.

FES Headquarters Contact

Kate Ray, IOM
Director of Member Services
850-224-7121
kray@fleng.org

Jane Roberts
Member Services Representative
850-224-7121
jroberts@fleng.org