

**FLORIDA ENGINEERING SOCIETY
ADMINISTRATIVE POLICY (AP No. 22A)**

ANNUAL CONFERENCE SITE SELECTION

All sleeping and meeting arrangements for an FES Annual Conference shall be in one hotel. Overflow hotel(s) will be added in the nearby vicinity of similar quality if the conference hotel becomes fully booked.

No hotel shall be selected to headquarter an FES Annual Conference unless the facilities needed to accommodate the meeting have been operational for at least one year.

Approved by the FES Board of Directors
March 7, 1969

Reaffirmed by the FES Board of Directors
August 2, 1990
August 4, 1994
August 6, 1998

Amended by the FES Board of Directors
November 7, 2008